



We want the best for your child as we are sure you do too.

Children who frequently miss school may fall behind in their work and young children find it very hard to get back into their friendship group after a period of absence.

Some tips to help with getting ready for school every day

1. Help your child get their school bag ready the night before
2. Make sure uniforms are washed and put out ready to put on
3. Make sure your child goes to bed at a reasonable time on a school night
4. Set your family alarm clock to allow plenty of time to get ready and have breakfast
5. Punctuality is important - make sure you allow enough time to get to school on time
6. If you have any worries about your child, their learning, their health or any change in your family circumstances speak to your child's teacher

WHAT WILL WE AUTHORISE ABSENCE FOR?

Genuine illness
Medical Appointments - where possible try to make routine appointments outside of school hours
Bereavement/Funerals
Days of Religious Observation
Seeing a parent who is on leave from the armed forces

WHAT WON'T WE AUTHORISE ABSENCE FOR?

Day trips
Shopping trips
Holidays
Birthdays
Parent/Carer illness
Resting after a late night

Contact Us

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Email:

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The Link Academy Trust

School Attendance Information



Attendance Matters!

The minimum satisfactory attendance as set by the Government is 96%
Absences soon add up 80% attendance is the same as having 1 day off a week!
Any child with attendance below 90%, regardless of the reason for the absence is considered to be a persistent absentee. Persistent absentees are less likely to achieve their full potential and may be referred to the Education Welfare Officer.



Holidays

Every minute of every school day is vital and pupils should only be granted authorised absences by the school in exceptional circumstances. A family holiday is not normally considered by the Government to be an 'exceptional circumstance' and therefore will not be authorised by this school.
Should you choose to take your child out of school without authorisation from the school, then Parental Responsibility Measures could be instigated. This could mean receiving any of the following;

- A Penalty Notice (assuming one has not been issued in the past 2 years)
- A summons to the Magistrate Court which could result in a fine of up to £2500 and/or a term of imprisonment for up to 3 months.

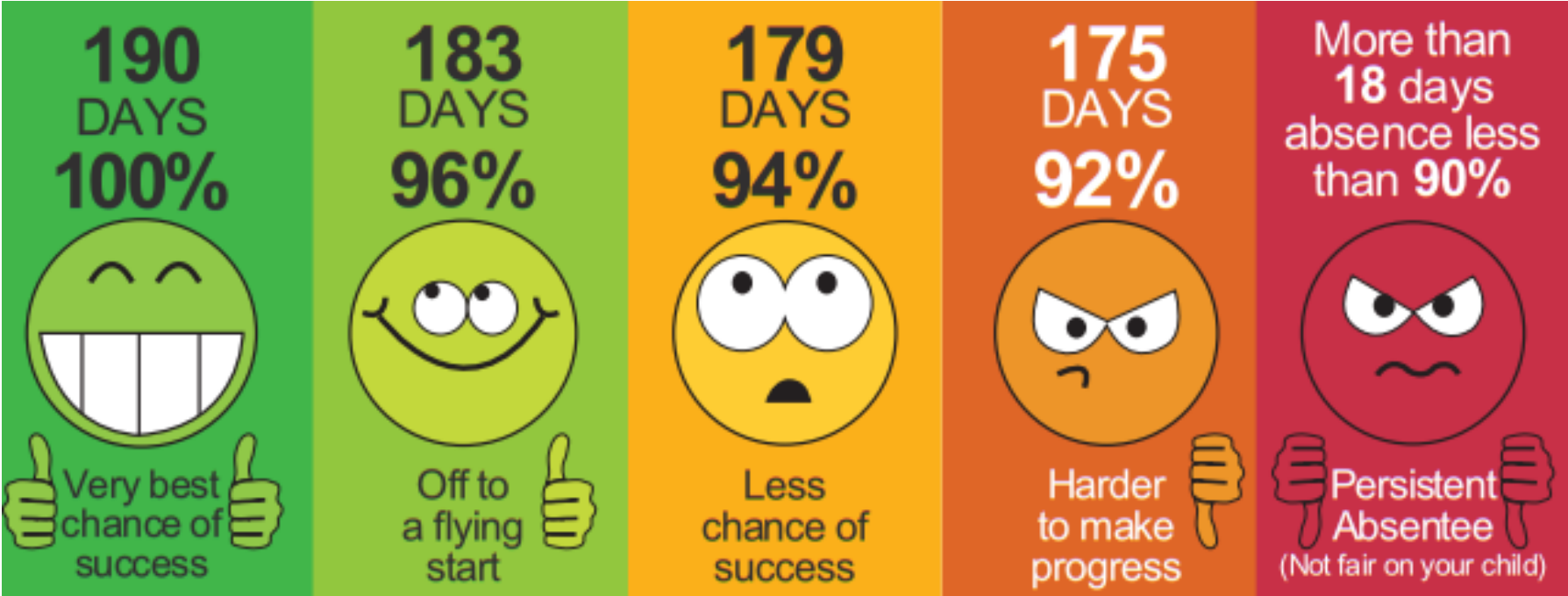


It all adds up!
If your child is 15 minutes late every day it will add up to 2 weeks of the school year being missed!



8.55 : School starts
9.15 : Arriving after this time will result in your child getting an unauthorised late mark

Please remember, if your child is not going to be in school, you **MUST** let the office know by 9.00am. If contact with the office has not been made by 9.30am and a valid reason given, your child's absence will go down as **UNAUTHORISED**.



There are 190 days in the school year which leaves 175 days to spend on family, shopping, appointments and other things.